

# Mesiniaga

## MESINIAGA BERHAD

(Registration No. 198101013112 [79244-V])

### NOTIFICATION TO SHAREHOLDERS ON THE THIRTY-NINTH ANNUAL GENERAL MEETING

We refer to the earlier announcement made on 30 April 2021, 25 May 2021 and 15 June 2021 in relation to the Notice of the Annual General Meeting (“39<sup>th</sup> AGM”) of the Company and its postponement in light of the announcement on the implementation of Movement Control Order 3.0 (“MCO 3.0”) by the Government of Malaysia to curb the spread of the COVID-19.

As a result of the implementation of the MCO 3.0, the Securities Commission Malaysia (“SC”) has further revised its Guidance Note and FAQs on the conduct of General Meetings for Listed Issuers (“the Revised Guidance Note and FAQ”) to state that effective 1 June 2021, when a listed issuer conducts its general meeting during MCO 3.0, the listed issuer is only allowed to conduct a fully virtual general meeting where all meeting participants including the Chairperson of the meeting, board members, senior management and shareholders are required to participate in the meeting online without any physical gathering.

According to the Revised Guidance Note and FAQ, an online meeting platform can be recognised as the meeting venue or place under Section 327(2) of Companies Act 2016 provided that the online platform is located in Malaysia.

The Company, in view of the current pandemic situation and having given due consideration to the above wishes to inform that the 39<sup>th</sup> AGM shall be conducted fully virtual on:-

Date	:	15 July 2021
Day	:	Thursday
Time	:	2.30pm
Venue	:	Online platform of Lumi AGM via <a href="https://web.lumiagm.com">https://web.lumiagm.com</a> provided by the Boardroom Share Registrars Sdn. Bhd. at 11 <sup>th</sup> Floor, Menara Symphony, No. 5, Jalan Prof Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan.

Shareholders will have to register to attend the 39<sup>th</sup> AGM remotely by using the Remote Participation and Voting (“RPV”) Facilities, the details as set out in the Administrative Guide below.

The agenda of the meeting as stated in the 39<sup>th</sup> AGM notice remained unchanged.

Shareholders whose names appear in the Record of Depositors as at 8 July 2021 shall be entitled to attend, speak and vote at the said meeting or appoint proxies on his/her behalf.

All registrations and form of proxies received prior to this date will be accepted.

This announcement is dated 1 July 2021.

# Mesiniaga

**MESINIAGA BERHAD**

[198101013112 (79244-v)]

(Incorporated in Malaysia)

## **ADMINISTRATIVE GUIDE FOR THE VIRTUAL THIRTY-NINTH ANNUAL GENERAL MEETING OF MESINIAGA BERHAD**

### **1. FULLY VIRTUAL 39<sup>TH</sup> ANNUAL GENERAL MEETING (39<sup>TH</sup> AGM)**

Date	:	15 July 2021
Day	:	Thursday
Time	:	2.30pm
Venue	:	Online platform of Lumi AGM via <a href="https://web.lumiagm.com">https://web.lumiagm.com</a> provided by the Boardroom Share Registrars Sdn. Bhd. at 11 <sup>th</sup> Floor, Menara Symphony No. 5, Jalan Prof Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan.

The 39<sup>th</sup> AGM will be conducted on a fully virtual basis via a remote participation and voting platform (“RPV”) of Lumi AGM (<https://web.lumiagm.com>) provided by the Boardroom Share Registrars Sdn. Bhd. at 11<sup>th</sup> Floor, Menara Symphony No. 5, Jalan Prof Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan.

### **2. SHAREHOLDERS ENTITLED TO ATTEND THE VIRTUAL 39<sup>TH</sup> AGM**

Shareholders whose names appear on the Record of Depositors on 8 July 2021, shall be eligible to participate in the virtual 39<sup>th</sup> AGM or to appoint proxy(ies) to participate on his/her behalf. If you are unable to participate, you are encouraged to appoint the Chairman of the meeting as your proxy and indicate your voting instructions in the proxy form.

### **3. VOTING PROCEDURES**

Pursuant to Paragraph 8.29a of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, voting at the virtual 39<sup>th</sup> AGM will be conducted by poll. The Company has appointed Boardroom Share Registrar Sdn. Bhd. (Boardroom) as poll administrator to conduct the poll by way of electronic voting and SKY Corporate Services Sdn. Bhd. as independent scrutineer to verify the poll results.




### **4. RPV FACILITIES**

Shareholders and proxies are advised to login to the Boardroom Smart Investor Portal at <https://boardroomlimited.my> for the following services:-

- Register participation for the virtual 39<sup>th</sup> AGM;
- Submit proxy forms electronically via e-proxy lodgement;
- Submit request for Annual Report 2021; and
- Submit questions prior to the virtual 39<sup>th</sup> AGM.

Kindly follow the steps below to register for the virtual 39<sup>th</sup> AGM:-

Procedures		Steps
Before the day of the virtual 39 <sup>th</sup> AGM		
1.	Register online with Boardroom Smart investor Portal (for first time registration only)	<p><i>Note: if you have already signed up with Boardroom Smart investor Portal, you are not required to register, you may proceed to Step 2.</i></p> <p>a) Access Boardroom Smart Investor Portal at <a href="https://investor.boardroomlimited.com/">https://investor.boardroomlimited.com/</a></p> <p>b) Click &lt;&lt;Login&gt;&gt; and click &lt;&lt;Register&gt;&gt; to sign up as user.</p> <p>c) Complete registration with a VALID email address and upload a copy of your MyKAD (front and back in PDF/JPG/PNG format only) or Passport (in PDF/JPG/PNG format only).</p> <p>d) An email will be sent to you to verify your email address</p> <p>e) Once your email address is verified, your registration will be approved within one (1) business day and you will receive an email notification.</p>
2.	Submit request for remote participation	<p>The registration for RPV will be opened on 1 July 2021 and end on 13 July 2021 at 2.30pm. All registrations and form of proxies received prior to this date will be accepted. (48 hours before the commencement of the virtual 39<sup>th</sup> AGM).</p> <p><b><u>Individual Shareholder</u></b></p> <p>a) Log in to <a href="https://investor.boardroomlimited.com/">https://investor.boardroomlimited.com/</a></p> <p>b) Select “MESINIAGA BERHAD 39<sup>TH</sup> AGM” from the list of Corporate Meeting and click “Enter”.</p> <p>c) Click on “Register for RPEV”.</p> <p>d) Read and agree to the terms and conditions</p> <p>e) Enter your CDS Account Number and thereafter submit your request.</p> <p>f) You will receive email notification from Boardroom that your request(s) has been received.</p> <p><b><u>Appointment of proxy</u></b></p> <p>a) Log in to <a href="https://boardroomlimited.my">https://boardroomlimited.my</a> <a href="https://investor.boardroomlimited.com/">https://investor.boardroomlimited.com/</a> using your email address and password above.</p> <p>b) Select “MESINIAGA BERHAD 39<sup>TH</sup> AGM” from from the list of Corporate Meeting and click “Submit eProxy Form”.</p> <p>c) Read the Terms &amp; Conditions and confirm Declaration.</p> <p>d) Enter the CDS account number and the total number of securities held.</p> <p>e) Select your proxy – either the Chairman of the meeting or individual named proxy(ies) and enter the required particulars of your proxy(ies).</p> <p>f) Indicate your voting instructions – For or Against, otherwise</p>

		<p>your proxy will decide your vote.</p> <p>g) Review and confirm your proxy appointment.</p> <p>h) Click submit.</p> <p>i) Download or print the eProxy form acknowledgement.</p> <p><b><u>Corporate Shareholder, authorised nominee and exempt authorised nominee</u></b></p> <p>a) Write to <a href="mailto:bsr.helpdesk@boardroomlimited.com">bsr.helpdesk@boardroomlimited.com</a> and provide the name of the shareholder, CDS Account Number and Certificate of appointment for Corporate Representative or Proxy Form (as the case may be) to submit the request.</p> <p>b) Please provide a copy of the Corporate Representative's or Proxy's MyKAD (front and back) or Passport as well as his/her email address.</p>
3.	Verification and Email Notification	<p>a) You will receive an email from Boardroom that your request has been received and is being verified.</p> <p>b) Upon verification against the 39<sup>th</sup> AGM Record of Depositors, you will receive an email from Boardroom on Tuesday, 13 July 2021 with the Meeting ID, User Name and Password for the virtual 39<sup>th</sup> AGM. You will also be notified in the event your registration is rejected.</p>
<b>On the day of the virtual 39<sup>th</sup> AGM</b>		
4.	Log in to RPV	<p>a) The RPV will be opened for log in commencing 1.30pm on Thursday, 15 July 2021 (one (1) hour) before the commencement of the virtual 39<sup>th</sup> AGM.</p> <p>b) Click the link provided in the email in Step 3(b) to join the virtual 39<sup>th</sup> AGM. Insert the meeting ID and sign in with the User Name and Password provided to you via the same email.</p>
5.	Participate	<p>a) Please follow the user guides to view the live webcast, submit questions and vote.</p> <p>b) To view the live webcast, select the &lt;&lt;  Broadcast icon &gt;&gt;.</p> <p>c) To ask a question during the virtual 39<sup>th</sup> AGM, select the &lt;&lt;  Messaging icon &gt;&gt;, type your question in the chat box and click &lt;&lt;Send&gt;&gt; to submit.</p>
6.	Vote	<p>a) Once voting has commenced, the &lt;&lt;  Voting icon &gt;&gt; will appear with the resolutions and voting choices until the Chairman declares the end of the voting session.</p> <p>b) To vote, select your voting preference from the options provided. A confirmation message will appear to indicate that your vote has been received.</p> <p>c) To change your vote, re-select your voting preference.</p> <p>d) If you wish to cancel your vote, please press &lt;&lt;Cancel&gt;&gt;</p>
7.	End	Upon declaration by the Chairman of the closure of the virtual 39 <sup>th</sup> AGM, the live webcast will end.

## 5. SUBMISSION OF QUESTIONS

### a) Prior to the virtual 39<sup>th</sup> AGM

Shareholders may submit questions in relation to the Agenda Items by logging in to the Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com/>, select <<Submit Questions>> and “MESINIAGA BERHAD 39<sup>TH</sup> AGM” from the <<Submit Questions Meeting List>>, latest by 2.30pm on Tuesday, 13 July 2021.

### b) During the virtual 39<sup>th</sup> AGM

Shareholders may type their questions in the chat box at any time during the virtual 39<sup>th</sup> AGM.

The Board of Directors and Management will endeavour to provide responses at the virtual 39<sup>th</sup> AGM. However, being mindful of the time constraints, some responses may be emailed after the conclusion of the virtual 39<sup>th</sup> AGM.

## 6. APPOINTMENT OF PROXY

Since the 39<sup>th</sup> AGM will be conducted via a virtual meeting, a shareholder can appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Revised Proxy Form. The Revised Proxy Form can be deposited at the office of the Share Registrar of the Company at Boardroom Share Registrar Sdn. Bhd., 11th Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan not later than Tuesday, 13 July 2021 at 2.30pm.

You may also submit the proxy appointment electronically via Boardroom Smart Investor Portal at <https://investor.boardroomlimited.com/> not later than 13 July 2021, Tuesday at 2.30pm. For further information on the electronic submission of Proxy Form, kindly refer to the steps in the item 4 above.

## 7. NO RECORDING OR PHOTOGRAPHY

Recording or photography of the virtual 39<sup>th</sup> AGM proceedings is strictly **NOT ALLOWED**.

## 8. NO REFRESHMENTS AND NO DOOR GIFTS

There will be no distribution of refreshments and door gifts at the 39<sup>th</sup> AGM.

## 9. ENQUIRIES

If you have any enquiry prior to the virtual 39<sup>th</sup> AGM, please contact our Share Registrar during office hours on Mondays to Fridays, from 9.00 a.m. to 5.00 p.m. (except on public holidays):-

### **Boardroom Share Registrars Sdn. Bhd.**

Registration No. 199601006647 (378993-D)

**Address** : 11<sup>th</sup> Floor, Menara Symphony, No. 5, Jalan Prof. Khoo Kay Kim, Seksyen 13, 46200 Petaling Jaya, Selangor Darul Ehsan.  
**General Line** : +603-7890 4700  
**Fax Number** : +603-7890 4670  
**Email** : [bsr.helpdesk@boardroomlimited.com](mailto:bsr.helpdesk@boardroomlimited.com)